



Regence BlueCross BlueShield of Oregon is an Independent Licensee of the Blue Cross and Blue Shield Association

Regence BlueCross BlueShield of Oregon

Mail form to: PO Box 1106

Lewiston, ID 83501

Fax to: 1-866-303-5117

Email to: Regence\_Membership@regence.com

Application for Enrollment/Change (for groups 1-50)

Please print in black ink. Incomplete or illegible information may result in delayed coverage. If an item is not applicable, write "N/A." The form must be signed and dated or it will be returned.

GROUP ADMINISTRATOR: This section should be completed by the Group Administrator.
Group Number, Subgroup, Class, Group Name, Requested Effective Date, Hours Per Week, Original Date of Hire, Full Time Date of Hire, Eligibility Waiting Period Start Date

SECTION 1 - NEW ENROLLMENT, CHANGE OR TERMINATION (Please populate all fields)

Employee Last Name, First Name, Middle Initial, Employee Mailing Address, City, State, ZIP, Employee Physical Address (same as mailing), City, State, ZIP, Primary Language, Daytime Phone Number, Email Address - to receive important information, Marital Status: Single, Divorced, Married/Registered Domestic Partnership, Non-Registered Domestic Partnership (must submit an Affidavit of Qualifying Domestic Partnership)

New Enrollment/Termination, Special Enrollment, Changes, Date of Event, New Group/New Hire, Open Enrollment, Rehire, Termination, Birth/Adoption, Loss of Coverage (complete Section 5), Marriage/Eligible Domestic Partnership, Other, Name Change, New Name, Old Name, Address Change (enter above), Plan Selection

SECTION 2 - PLAN SELECTION

Refer to your Group Administrator for plan options available to you.

Dental, Medical, Select metal level: Platinum, Gold, Silver, Bronze, No Medical, Select your network: Preferred, Legacy, If your group has more than one medical plan, enter your deductible amount: \$

HSA (health savings account) health plans only: If your employer has partnered with HealthEquity for your HSA bank account, it will be created for you automatically. No further action is required from you; however, you have the following alternative options:

Send my claims data to HealthEquity. I have read and agreed to the HSA Authorization Form found on regence.com. No, I don't want a HealthEquity HSA.



**SECTION 2 – PLAN SELECTION (continued)**

**Standardized Plans Only:** Federal law requires you to have pediatric dental benefits (for any person under age 19), but Oregon law forbids them in standardized plans. We cannot issue you a standardized plan without assurance below that you and all those for whom you are applying have or will have an Exchange-certified pediatric dental plan.

By checking this box, I provide my assurance that I have pediatric dental plan coverage of the type, and for all persons, described above.

**SECTION 3 – ENROLLING MEMBERS**

List all members for whom you are adding, changing or terminating Medical (M) or Dental (D) benefits.

Add	Term	Benefit	Gender	Name (First,Middle,Last)	Social Security Number	Date of Birth	Relation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> M <input type="checkbox"/> D	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> O*	<b>Employee/Subscriber</b>			<b>SELF</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> M <input type="checkbox"/> D	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> O*				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> M <input type="checkbox"/> D	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> O*				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> M <input type="checkbox"/> D	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> O*				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> M <input type="checkbox"/> D	<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> O*				

\*O = Non-binary/Other

This confirms that any employee or dependent for whom retroactive termination for administrative delay is requested had no expectation of coverage and paid no premium after the requested termination date.

**Group Administrator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SECTION 4 – COBRA OR NON-COBRA CONTINUATION ENROLLMENT**

You or your dependents may be entitled to COBRA or Non-COBRA continuation due to loss of current coverage. Select an option for continuing coverage below, or select "None" if not electing.

**Reasons for entitlement include loss of coverage due to:** Termination of employment; Enrolled child no longer eligible; Medicare entitlement; Reduction of hours; Divorce/termination of Domestic Partnership; Death.

Type of Continuation:  COBRA  Non-COBRA Continuation  None

Reason for Entitlement: \_\_\_\_\_ Date of Event: \_\_\_\_\_

**SECTION 5 – CURRENT AND PRIOR COVERAGE**

Names of Covered Members	Health Insurance Carrier	Dates of Coverage	Coverage Continuing?	Coverage and Product Type
	Carrier Name:  Policy Number:  Carrier Phone:	Begin:  End:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Coverage Type: <input type="checkbox"/> Group <input type="checkbox"/> Individual Product Type: <input type="checkbox"/> Medical <input type="checkbox"/> Dental Medicare: <input type="checkbox"/> Part A <input type="checkbox"/> Part B <input type="checkbox"/> Part D

Reason for Medicare Entitlement (if applicable):  Age  Disability  Dual Entitlement  ESRD

**Note:** If coverage is provided for an enrolled child or children from a previous marriage or relationship, please attach a copy of any court documentation that shows who is responsible for the health care expenses or insurance of the child(ren) so that the carrier can determine which coverage should pay first.

**If you need extra space, please request an additional form from your group administrator.**



**SECTION 6 – APPLICANT SIGNATURE**

I have reviewed and agree to the provisions set out in Section 7 – Acknowledgments and Authorizations below.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION 7 – ACKNOWLEDGMENTS AND AUTHORIZATIONS**

I hereby apply for enrollment, change, or termination of coverage as indicated above. Any coverage will be under the master contract between Regence and my employer and subject to the terms and conditions of the certificate issued under it. I agree to the employer’s enrollment provisions and certify that those I seek to enroll meet the eligibility criteria. I understand that coverage does not start until I serve the employer’s eligibility waiting period established in Regence’s records.

I waive coverage of any eligible individual not listed on this application. I, or any other waived individual, may enroll at a later time during my group’s annual open enrollment period or a Special Enrollment Period. If I waive enrollment for myself or any of my dependents because of other health insurance coverage, I may enroll the waived individuals if I request enrollment within 30 days after the other coverage ends. In addition, I may enroll myself or new dependent(s) within 30 days of marriage or domestic partnership, or within 60 days of birth, adoption, or placement for adoption. Please call 1 (800) 505-6801 for more information about these rules.

This application will become part of the contract between Regence and my employer and I understand only an officer of Regence may change the terms of the master contract, its amendments, or this application. I authorize my employer to act as my agent in all matters of administration of the group coverage, and acknowledge that my employer is in no way an agent for Regence. I agree to pay the appropriate premium rates for myself and my enrolling dependents in advance, and authorize payroll deduction of premiums as required.

I authorize any source to release to Regence, any medical, health, employment, or insurance information requested for any enrolled member. I acknowledge and understand that Regence may request or disclose health information, other than psychotherapy notes (for which a separate authorization will be used), about me or my enrolled dependents from time to time to facilitate health care treatment or payment, to assist with business operations necessary to administer health care benefits, or as required by law.

More information about Regence’s uses and disclosures of information is provided in its Notice of Privacy Practices, available at regence.com or by calling customer service.

I understand there may not be contracted providers in all specialty areas.

I certify that all information provided on this form is true, correct, and complete and understand Regence will rely on it in making coverage and rating determinations. For the protection of all members, fraud or misrepresentation of material fact by me for the purpose of defrauding Regence may result in Regence taking any action allowed by law or contract, including termination or rescission of coverage or denial of benefits, or could subject me to prosecution for insurance fraud.

**Regence BlueCross BlueShield of Oregon: 100 SW Market Street, Portland, OR 97201**



## Race and Ethnicity Survey

We are committed to advancing health equity for our members. Obtaining race and ethnicity information can help bridge healthcare gaps in traditionally underserved communities.

The race and ethnicity information provided will be exclusively used to improve services to our members. Answers are not required, and information provided will not affect member eligibility, plan choices, or access to programs.

Employee/Subscriber Name	Group Name	Group Number
<input type="checkbox"/> Check this box if the Race and Ethnicity responses would be the same for the Employee/Subscriber and any active enrolled family members.		

### Race and Ethnicity Survey

Employee/Subscriber Name:		
Race	Ethnicity	
<input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian Indian <input type="checkbox"/> Black or African American <input type="checkbox"/> Chinese <input type="checkbox"/> Filipino <input type="checkbox"/> Guamanian or Chamorro <input type="checkbox"/> Japanese <input type="checkbox"/> Korean	<input type="checkbox"/> Vietnamese <input type="checkbox"/> Native Hawaiian <input type="checkbox"/> Samoan <input type="checkbox"/> White <input type="checkbox"/> Other Asian <input type="checkbox"/> Other Pacific Islander <input type="checkbox"/> Other (please define) _____ <input type="checkbox"/> Prefer not to answer	<input type="checkbox"/> Hispanic or Latino/a <input type="checkbox"/> Not Hispanic or Latino/a <input type="checkbox"/> Cuban <input type="checkbox"/> Guatemalan <input type="checkbox"/> Mexican, Mexican American, Chicano/a <input type="checkbox"/> Puerto Rican <input type="checkbox"/> Salvadoran <input type="checkbox"/> Other _____ <input type="checkbox"/> Prefer not to answer

### Dependent Name

Race	Ethnicity	
<input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian Indian <input type="checkbox"/> Black or African American <input type="checkbox"/> Chinese <input type="checkbox"/> Filipino <input type="checkbox"/> Guamanian or Chamorro <input type="checkbox"/> Japanese <input type="checkbox"/> Korean	<input type="checkbox"/> Vietnamese <input type="checkbox"/> Native Hawaiian <input type="checkbox"/> Samoan <input type="checkbox"/> White <input type="checkbox"/> Other Asian <input type="checkbox"/> Other Pacific Islander <input type="checkbox"/> Other (please define) _____ <input type="checkbox"/> Prefer not to answer	<input type="checkbox"/> Hispanic or Latino/a <input type="checkbox"/> Not Hispanic or Latino/a <input type="checkbox"/> Cuban <input type="checkbox"/> Guatemalan <input type="checkbox"/> Mexican, Mexican American, Chicano/a <input type="checkbox"/> Puerto Rican <input type="checkbox"/> Salvadoran <input type="checkbox"/> Other _____ <input type="checkbox"/> Prefer not to answer

### Dependent Name

Race	Ethnicity	
<input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian Indian <input type="checkbox"/> Black or African American <input type="checkbox"/> Chinese <input type="checkbox"/> Filipino <input type="checkbox"/> Guamanian or Chamorro <input type="checkbox"/> Japanese <input type="checkbox"/> Korean	<input type="checkbox"/> Vietnamese <input type="checkbox"/> Native Hawaiian <input type="checkbox"/> Samoan <input type="checkbox"/> White <input type="checkbox"/> Other Asian <input type="checkbox"/> Other Pacific Islander <input type="checkbox"/> Other (please define) _____ <input type="checkbox"/> Prefer not to answer	<input type="checkbox"/> Hispanic or Latino/a <input type="checkbox"/> Not Hispanic or Latino/a <input type="checkbox"/> Cuban <input type="checkbox"/> Guatemalan <input type="checkbox"/> Mexican, Mexican American, Chicano/a <input type="checkbox"/> Puerto Rican <input type="checkbox"/> Salvadoran <input type="checkbox"/> Other _____ <input type="checkbox"/> Prefer not to answer



## Race and Ethnicity Survey (Continued)

<b>Employee/Subscriber Name</b>	<b>Group Name</b>	<b>Group Number</b>

**Dependent Name**

Race		Ethnicity
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Hispanic or Latino/a
<input type="checkbox"/> Asian Indian	<input type="checkbox"/> Native Hawaiian	<input type="checkbox"/> Not Hispanic or Latino/a
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Samoan	<input type="checkbox"/> Cuban
<input type="checkbox"/> Chinese	<input type="checkbox"/> White	<input type="checkbox"/> Guatemalan
<input type="checkbox"/> Filipino	<input type="checkbox"/> Other Asian	<input type="checkbox"/> Mexican, Mexican American, Chicano/a
<input type="checkbox"/> Guamanian or Chamorro	<input type="checkbox"/> Other Pacific Islander	<input type="checkbox"/> Puerto Rican
<input type="checkbox"/> Japanese	<input type="checkbox"/> Other (please define) _____	<input type="checkbox"/> Salvadoran
<input type="checkbox"/> Korean	<input type="checkbox"/> Prefer not to answer	<input type="checkbox"/> Other _____
		<input type="checkbox"/> Prefer not to answer

**Dependent Name**

Race		Ethnicity
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Hispanic or Latino/a
<input type="checkbox"/> Asian Indian	<input type="checkbox"/> Native Hawaiian	<input type="checkbox"/> Not Hispanic or Latino/a
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Samoan	<input type="checkbox"/> Cuban
<input type="checkbox"/> Chinese	<input type="checkbox"/> White	<input type="checkbox"/> Guatemalan
<input type="checkbox"/> Filipino	<input type="checkbox"/> Other Asian	<input type="checkbox"/> Mexican, Mexican American, Chicano/a
<input type="checkbox"/> Guamanian or Chamorro	<input type="checkbox"/> Other Pacific Islander	<input type="checkbox"/> Puerto Rican
<input type="checkbox"/> Japanese	<input type="checkbox"/> Other (please define) _____	<input type="checkbox"/> Salvadoran
<input type="checkbox"/> Korean	<input type="checkbox"/> Prefer not to answer	<input type="checkbox"/> Other _____
		<input type="checkbox"/> Prefer not to answer

**Dependent Name**

Race		Ethnicity
<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Hispanic or Latino/a
<input type="checkbox"/> Asian Indian	<input type="checkbox"/> Native Hawaiian	<input type="checkbox"/> Not Hispanic or Latino/a
<input type="checkbox"/> Black or African American	<input type="checkbox"/> Samoan	<input type="checkbox"/> Cuban
<input type="checkbox"/> Chinese	<input type="checkbox"/> White	<input type="checkbox"/> Guatemalan
<input type="checkbox"/> Filipino	<input type="checkbox"/> Other Asian	<input type="checkbox"/> Mexican, Mexican American, Chicano/a
<input type="checkbox"/> Guamanian or Chamorro	<input type="checkbox"/> Other Pacific Islander	<input type="checkbox"/> Puerto Rican
<input type="checkbox"/> Japanese	<input type="checkbox"/> Other (please define) _____	<input type="checkbox"/> Salvadoran
<input type="checkbox"/> Korean	<input type="checkbox"/> Prefer not to answer	<input type="checkbox"/> Other _____
		<input type="checkbox"/> Prefer not to answer

